

ICCES Author Guideline

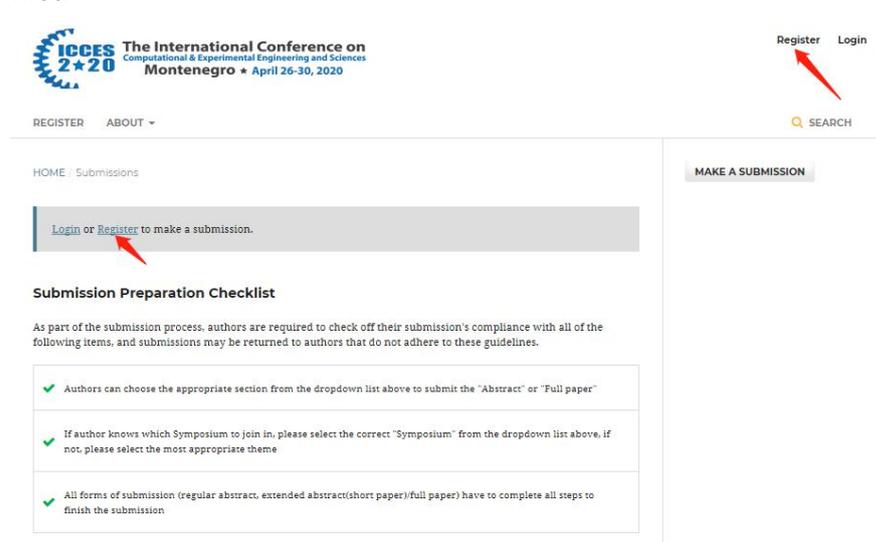
1. Go to the conference website (<http://www.iccesconf.org/submission/>).

You can find submission buttons, templates, and information for authors in this page. Click the box "Paper/Abstract Submission".

2. Registration with ICCES

(<http://conference.tspsubmission.com/index.php/icces/user/register>)

If this was your first time using ICCES submission system, you need to register first.



The screenshot shows the ICCES submission website interface. At the top left is the ICCES 2020 logo with the text "The International Conference on Computational & Experimental Engineering and Sciences Montenegro * April 26-30, 2020". In the top right corner, there are "Register" and "Login" links, with a red arrow pointing to "Register". Below the logo, there are "REGISTER" and "ABOUT" menu items. A search bar with a magnifying glass icon and the word "SEARCH" is also present. The main content area has a breadcrumb "HOME / Submissions" and a grey box with the text "Login or Register to make a submission.", where a red arrow points to "Register". Below this is a "Submission Preparation Checklist" section. It includes a paragraph: "As part of the submission process, authors are required to check off their submission's compliance with all of the following items, and submissions may be returned to authors that do not adhere to these guidelines." The checklist contains three items, each with a green checkmark:

- ✓ Authors can choose the appropriate section from the dropdown list above to submit the "Abstract" or "Full paper"
- ✓ If author knows which Symposium to join in, please select the correct "Symposium" from the dropdown list above, if not, please select the most appropriate theme
- ✓ All forms of submission (regular abstract, extended abstract(short paper)/full paper) have to complete all steps to finish the submission

On the right side of the page, there is a "MAKE A SUBMISSION" button.

Complete the Registration Form with all required information (See below). All fields with an asterisk (*) are mandatory.

Profile

First Name *

Middle Name

Last Name *

Affiliation *

Country/Territory *

Login

Email *

Username *

Password *

Repeat password *

Would you be willing to review submissions to this journal?

Yes, request the Reviewer role.

The system will send you an E-mail with a link to activate your account. Check the email, then go back to the submission system and log in.
You have now successfully registered with ICES Submission System!

 **The International Conference on**
 Computational & Experimental Engineering and Sciences
 Montenegro * April 26-30, 2020

Register Login

REGISTER ABOUT ▾ SEARCH

HOME / Login

Username *

Password *

[Forgot your password?](#)

Keep me logged in

3. Submitting a paper/abstract

At conference website <http://www.iccesconf.org/submission/>, click the box "Paper/Abstract Submission" to submit your paper/abstract.

* Important

Before clicking 'Make a New Submission', you should read carefully the **Submission Preparation Checklist & Author Guidelines**.

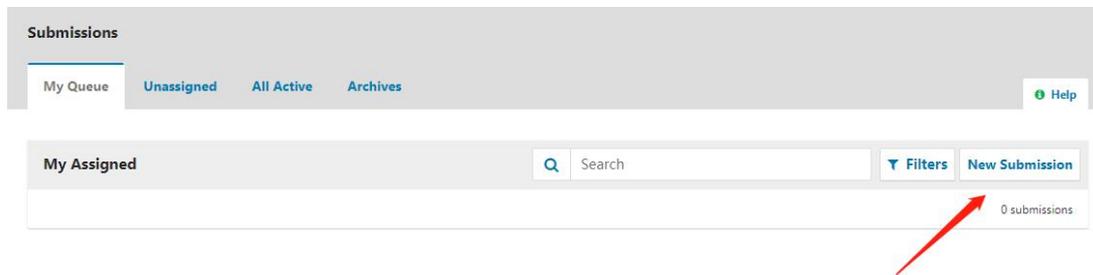
<http://conference.tpsubmission.com/index.php/icces/about/submissions>

You can download the **template** on the Submission page.

<http://www.iccesconf.org/submission/>

Manuscripts that do not follow this format will be returned to the author for editing to the correct format.

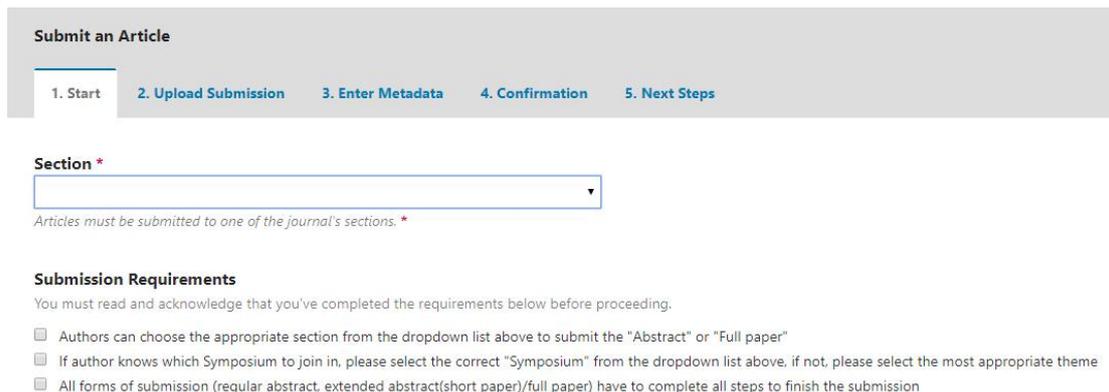
The screens below are for your use if more detailed guide is needed.



Step 1

To begin select the appropriate section for your submission

*If author knows which Symposium to join in, please select the correct "Symposium" from the dropdown list above, if not, please select the most appropriate theme.

The image shows a screenshot of a 'Submit an Article' form. At the top, there's a header with 'Submit an Article' and five steps: '1. Start', '2. Upload Submission', '3. Enter Metadata', '4. Confirmation', and '5. Next Steps'. Below the header, there's a dropdown menu labeled 'Section *'. Below the dropdown menu, there's a note: 'Articles must be submitted to one of the journal's sections. *'. Below the note, there's a section titled 'Submission Requirements' with a sub-header 'You must read and acknowledge that you've completed the requirements below before proceeding.' Below this, there are three checkboxes with corresponding text: 'Authors can choose the appropriate section from the dropdown list above to submit the "Abstract" or "Full paper"', 'If author knows which Symposium to join in, please select the correct "Symposium" from the dropdown list above, if not, please select the most appropriate theme', and 'All forms of submission (regular abstract, extended abstract(short paper)/full paper) have to complete all steps to finish the submission'.

Read and agree to the statements in the submission checklist by checking each box, and then click the **Save and Continue** button to move to **Step 2**.

Step 2

On Step 2, a window will open allowing you to upload your submission file.

Upload Submission File ✕

1. Upload File 2. Review Details 3. Confirm

Article Component *
Select article component ▾
This field is required.

Once you have made that selection, you can then upload your file.
Hit the **Continue** button once the file uploads.

Upload Submission File ✕

1. Upload File 2. Review Details 3. Confirm

cjn, Author, Information.docx [Edit](#)

 docx  117KB

Continue **Cancel**

After uploading the file, you will be asked to review the name of the file.
Use the **Edit** link to make any changes.
Click the **Continue** button.

Once you have finished uploading all of your files, click **Complete**; this will close the upload window.

Upload Submission File ✕

1. Upload File 2. Review Details 3. Confirm

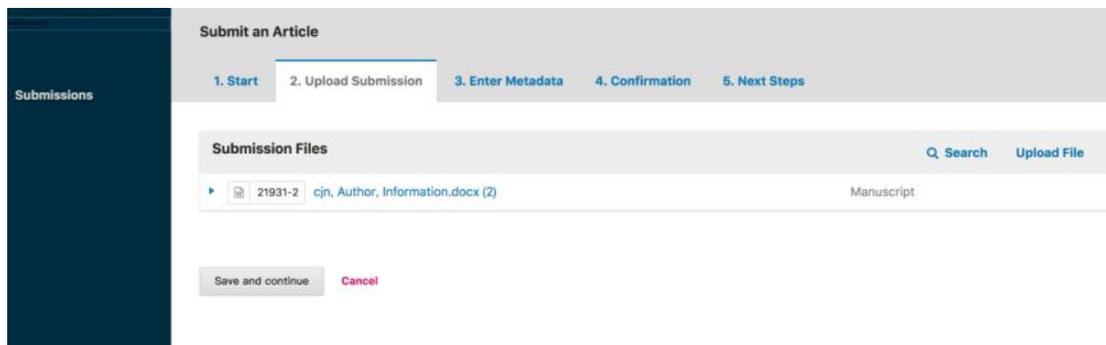
File Added

Add Another File

Complete **Cancel**

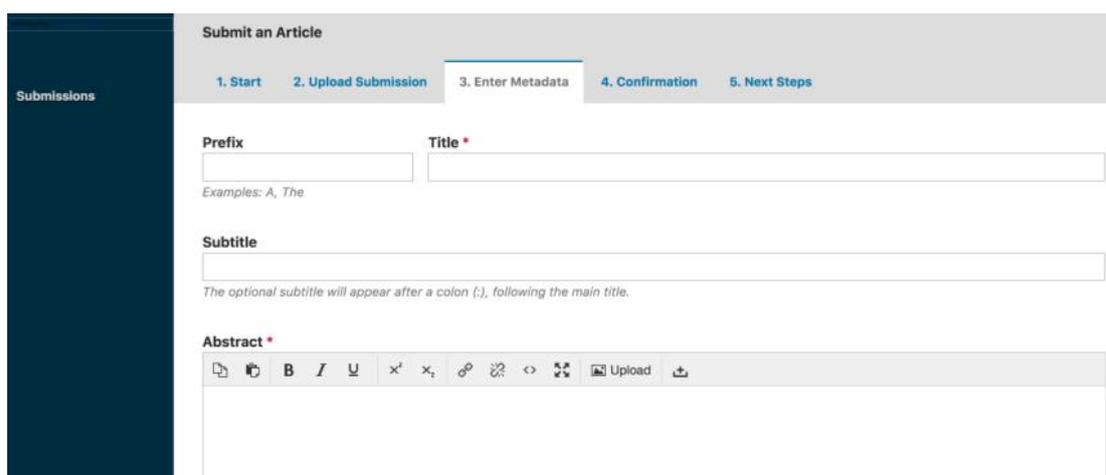
You will be brought back to the **Submit an Article** screen where you will see the files you have uploaded (See below). If you need to make changes, expand the blue arrow to the left of your file and make any changes using the **Edit** link.

Click **Save and Continue** to move to **Step 3**.



Step 3

On Step 3, you will be asked to add more information about the submission, including the title of the submission (broken down into prefix, title, and subtitle), the abstract, and scrolling down...



...and additional contributors.

List of Contributors				Add Contributor
Name	E-mail	Role	Primary Contact	In Browse Lists
▶ John Chen	mujiec@163.com	Author	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

You can add more contributors (e.g., co-authors), by clicking the **Add Contributors** link. This will open a new window with fields to enter their information.

Add Contributor

Name

First Name * *Middle Name* *Last Name* *

Contact

Email *

Hit **Save**, and the new contributor will appear on the screen.

You may see additional fields to complete, such as **keywords**.

To enter keyword, simply type the word or phrase and hit your Enter key. The word or phrase will be formatted as a keyword.

Click **Save and Continue** to move forward.

Step 4

On Step 4, you will be asked to confirm that you are happy with your submission. Click **Finish Submission**.

Molecular & Cellular Biomechanics Tasks 16 English View Site cjn

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Your submission has been uploaded and is ready to be sent. You may go back to review and adjust any of the information you have entered before continuing. When you are ready, click "Finish Submission".

Finish Submission Cancel

A box will pop up asking you to confirm you are finished. Click **OK**.

Confirm

Are you sure you wish to submit this article to the journal?

OK Cancel

Your submission is now complete! The editor has been notified of your submission. At this point, you can follow the links to:

- Review this submission
- Create a new submission
- Return to your dashboard

Once you complete a submission, you cannot make changes to it. If you want to replace the file you submitted or make other changes to the submission, you will need to contact the editor through the Pre-Review Discussions tool.

Support:

If you still have any questions about registration or submission, contact the conference secretariat! (Email: icces@techscience.com).